



ଜିଲ୍ଲା ଗୃହରକ୍ଷା ମୁଖ୍ୟ କାର୍ଯ୍ୟାଳୟ, କଟକ ସହରାଟଂଳ, କଟକ

ନୋଟିସ୍ ନଂ. ୧୦୩ /ଗୁ.ର.

ତାରିଖ :- ୧୨ ୦୩-୨୦୨୫

ଶ୍ରୀମାନ ମହାସମାଦେଷ୍ଟା ଗୃହରକ୍ଷା ବାହିନୀ, ଓଡ଼ିଶା, କଟକର ଚିଠି ସଂଖ୍ୟା ୨୩୦/ଗୃହରକ୍ଷା ତା.୦୫.୦୨.୨୦୨୫ ରିଖ ଅନୁଯାୟୀ କଟକ ସହରାଟଂଳ ଜିଲ୍ଲାରେ ନିମ୍ନଲିଖିତ ଗୃହରକ୍ଷା ପଦବୀ ଚୟନ ନିମନ୍ତେ ଉପଯୁକ୍ତ ପ୍ରାର୍ଥୀମାନଙ୍କ ଠାରୁ ନିର୍ଦ୍ଧାରିତ ଫର୍ମରେ ଦରଖାସ୍ତ ଆହ୍ୱାନ କରାଯାଉଅଛି । ଉକ୍ତ ଗୃହରକ୍ଷା ଚୟନ ପରୀକ୍ଷା Odisha Home Guards Act-1961, Odisha Home Guards Rules, 1962 and Circular Order No.01/2025 ଅନୁଯାୟୀ କାର୍ଯ୍ୟକାରୀ କରାଯିବ ।

କ୍ର.ନଂ.	ବର୍ଗ (Category)	ଖାଲିଥିବା ପଦବୀ ସଂଖ୍ୟା (Vacancy Nos. Post)	ଯୋଗ୍ୟତା (Eligibility)	ବୟସ ସୀମା (Age)	ଶିକ୍ଷାଗତ ଯୋଗ୍ୟତା (Education Qualification)
୦୧	ଗୃହରକ୍ଷା ସାଧାରଣ	୧୦୯	୧. ଆବେଦନକାରୀ କଟକ ସହରାଟଂଳ ପୋଲିସ୍ ଜିଲ୍ଲାର ଜଣେ ପ୍ରାୟା ବାସିନ୍ଦା ହୋଇଥିବା ଆବଶ୍ୟକ । ୨. ଆବେଦନକାରୀ ଓଡ଼ିଆ ଭାଷାରେ କହିବା, ପଢ଼ିବା ଓ ଲେଖିବା ଜାଣିବା ଆବଶ୍ୟକ । ୩. ଆବେଦନକାରୀ କୌଣସି ଫୌଜଦାରି ମକଦ୍ଦମାରେ ସଂପୃକ୍ତ ନଥିବେ । ୪. ପ୍ରାର୍ଥୀ ଜଣେ ସ୍ୱସ୍ଥ ଏବଂ ସ୍ୱାସ୍ଥ୍ୟବାନ ଶରୀରର ଅଧିକାରୀ ହୋଇଥିବେ ଏବଂ ତାଙ୍କୁ କୌଣସି ଜଟିଳ ଶାରୀରିକ ସମସ୍ୟା ନଥିବ ।	ଆବେଦନକାରୀଙ୍କ ବୟସ ତା.୦୧.୦୧.୨୦୨୫ ରିଖ ସୁଦ୍ଧା ୨୦ ବର୍ଷରୁ କମ୍ ଏବଂ ୬୦ ବର୍ଷରୁ ଅଧିକ ହୋଇନଥିବା ଆବଶ୍ୟକ ।	ଆବେଦନକାରୀ ବିଦ୍ୟାଳୟ ଓ ଗଣଶିକ୍ଷା ବିଭାଗ ଦ୍ୱାରା ପରିଚାଳିତ ନିମ୍ନ ପ୍ରାର୍ଥନିକ (ଶ୍ରେଣୀ ପଂଚମ) ପରୀକ୍ଷାରେ ଉତ୍ତୀର୍ଣ୍ଣ ହୋଇଥିବା ଆବଶ୍ୟକ ।
	ସମୁଦାୟ	୧୦୯	(ଏକ ଶହ ନଅ ଗୋଟି)		

- ୧) ଆବେଦନକାରୀ ନିର୍ଦ୍ଧାରିତ ଫର୍ମ (Form-A) ପୂରଣ କରି ସିଧାସଳଖ ଭାବେ ଜିଲ୍ଲା ଗୃହରକ୍ଷା ମୁଖ୍ୟ କାର୍ଯ୍ୟାଳୟ କଟକ ସହରାଟଂଳ କଟକ ତା. ୧୨-୦୩-୨୦୨୫ ରିଖରୁ ଅପରାହ୍ନ ତା. ୩୧-୦୩-୨୦୨୫ ରିଖ ସୁଦ୍ଧା ଦାଖଲ କରିବା ଆବଶ୍ୟକ । ନିର୍ଦ୍ଧାରିତ ତାରିଖ ପରେ ପହଂଚିଥିବା ଦରଖାସ୍ତ ଓ ଅସମ୍ପୂର୍ଣ୍ଣ ଦରଖାସ୍ତକୁ ବିଚାରକୁ ନିଆଯିବ ନାହିଁ ।
- ୨) ଆବେଦନକାରୀ Driving/Computer Data Entry ଏବଂ Hardware/Electrician/Automobile Mechanic/ Cook/ Barber/ Sweeper/ Plumber/ Gardener ରେ ଅଭିଜ୍ଞତା ରହିଥିଲେ ଉକ୍ତ ଚୟନ ପରୀକ୍ଷାରେ ଅଗ୍ରାଧିକାର ଦିଆଯିବ ।
- ୩) ପଂଜିକୃତ ବ୍ୟକ୍ତି ସେମାନଙ୍କର ସେବା ପ୍ରଦାନ କରିବା ପାଇଁ ଡ୍ୟୁଟି କଲ୍ ଉତ୍ତା (DCA) ଭାବରେ ପ୍ରତିଦିନ ସରକାରଙ୍କ ଦ୍ୱାରା ନିର୍ଦ୍ଧାରିତ ଉତ୍ତା ପାଇବେ ।
- ୪) ଆବେଦନର ଫର୍ମ ଗୁଡ଼ିକ ନିକଟସ୍ଥ ଥାନା / ପାଣ୍ଡି / ଦୁର୍ଗପତି, ସହରାଟଂଳ କଟକ କ୍ କାର୍ଯ୍ୟାଳୟରେ ଉପଲବ୍ଧ ହେବ ।
- ୫) ଆବେଦନକାରୀଙ୍କୁ ଫର୍ମ ସହିତ ଏହି ସବୁ ପ୍ରମାଣପତ୍ର ସଂଲଗ୍ନ କରିବାକୁ ପଡ଼ିବ :- (୧) ଆବାସିକ ପ୍ରମାଣପତ୍ର (୨) ବୟସ ଏବଂ ଶିକ୍ଷାଗତ ଯୋଗ୍ୟତାର ପ୍ରମାଣପତ୍ର (୩) ଚାରିଗୋଟି ପାସପୋର୍ଟ ଆକାରର ଫଟୋ (୪) ବୈଷୟିକ ଦକ୍ଷତା ଅନୁଯାୟୀ ପ୍ରମାଣପତ୍ର ଯଦି ଥାଏ (୫) ପରିଚୟ ପ୍ରମାଣପତ୍ର ସ୍ୱରୂପ (ଆଧାରକାର୍ଡ/ଭୋଟର କାର୍ଡ) ।

(Signature)
ମହାସମାଦେଷ୍ଟା ଗୃହରକ୍ଷା ବାହିନୀ,
କଟକ ସିଟି, କଟକ

Dtd. / 2 .03.2025

Memo No. 110 /HG.

Copy submitted to DIPRO, Cuttack for publication in local Odia Daily Newspaper for wide circulation.

(Signature)
Commandant Home Guards,
Cuttack City, Cuttack.

Dtd. / 2 .03.2025

Memo No. 111 /HG.

Copy to all ACsP/IsIC of Cuttack UPD for publication in Notice Board or wide circulation.

(Signature)
Commandant Home Guards,
Cuttack City, Cuttack.

FORM A

(SEE RULE -4)

FORM OF APPLICATION

(EACH APPLICANT IS REQUIRED TO FILL THIS FORM IN DUPLICATE)

To,

The Commandant, Home Guards,

I declare that I am a citizen of India and that I desire to be enrolled as a member of the Home Guards for Odisha and have no intention of permanently leaving the limits of the Odisha State for at least three years after enrolment and that I am not under any obligation to serve in any other force.

I understand that -

- (1) In any emergency I shall be liable to be called out on duty at any time and for any period and in any part of the State of Odisha.
- (2) I shall be liable to undergo training and attend parades in accordance with the orders of my superior officers.
- (3) I shall be required to take the following pledge, namely-

“I..... residing at
..... do solemnly and sincerely declare and affirm that I will well and truly serve the Government of Odisha as member of Home Guards without favour of affection, malice or ill-will or communal or political bias and that I will, to the best of my powers, discharge the functions and duties assigned to me for meeting any emergency, and for serving the people in any calamity and for the protection of persons, the security of property and the public safety and that I will to the best of my skill and knowledge discharge all the duties as such member, faithfully according to law.

(4) I shall be required serve for a period of three years the Home Guards unless I am allowed to resign in pursuance of the Odisha Home Guards Rules 1962.

1. Name in full.....

2. Address (Residence).....

(Business)

3. Telephone No.(if any) (Residence).....

4. Date of Birth

5. Place of Birth (Town)

(Country or district)

6. Occupation or profession

7. Education (Degree held or examination passed).....

(Special qualification, such as knowledge of foreign language or of stenography or typing, should be mentioned).

8. Particulars of war service or military or naval training or training with any First-Aid or Ambulance Corps.....

9. Father's name

10. Father occupation or profession.....

11. If originally a resident of Pakistan, the address in that Dominion and the date of migration to Indian Union.

12. Particulars of places where you have resided for more than one year, during the preceding five years. (Residential address at each such place specifying the house number, lane, street, road, village or town and district and the period of residence at such place, showing the dates thereof should be stated:)

The answers to the following questions are as given against them :-

- 1. Do you hold an arms licence ? if so, give description of the weapon _____
- 2. Have you received any training in the use of fire-arms ?
- 3. Do you own a motor vehicle ? If so, give its description and whether you would join the motorised sections it not, whether you would keep your vehicle at the disposal of the motorised unit. _____
- 4. Have you ever been convicted by a court of any offences ? If so, give full particulars of the convictions and the sentences. _____

I declare that the above particulars are correct.

Signature.

Date :.....

Certificates of character signed by two gentlemen of position who have known you personally for at least three years should be written in space below.

1.....

 Signature of person who gives the certificate
 Address
 Telephone No. (if any)

2.....

 Signature of person who gives the certificate
 Address

 Telephone No. (if any)

Note-(1) If you are a Government servant or an employee in a local authority, a firm or any other office, you should send this form through your superior officer with his certificate that he has no objection to your attending the training and that he will release you for duty in an emergency at any time and for any period and in any part to the State Odisha.

- (2) After completing the form you should post it or deliver it to the Commandant, Home Guards of the District. You will receive intimation in due courses whether your service can be utilized.
- (3) In requesting the employer or the superior officer to issue certificate mentioned in (1) above it may be pointed out that emergencies such as those that are referred to in paragraph (1) are not likely to arise very often. Prospective Home Guards should therefore not be scared away nor should their employers, or superior officers, hesitate to issue the above certificate for just the reason.

CERTIFICATE TO BE SIGNED BY THE EMPLOYER OR THE SUPERIOR OFFICER

I certify that I have no objection to the employee
attending the training on week days in the morning and that I shall release him for duty in
any emergency at any time and for period as laid down in paragraph (1).

(Signed) _____
Employer or Superior Officer

Date

Full Address.....

.....

Telephone No. (if any)