

TENDER CALL NOTICE

Office of the Dy. Commissioner of Police (Trg.), UP & TTI, Laxmisagar, Bhubaneswar.

Tender Call Notice No. 1

Tender Document No. I

1. The Dy. Commissioner of Police (Trg.), UP & TTI, Bhubaneswar invites sealed tender in two bid system i.e. Technical bid and Financial bid from the reputed & experienced agencies / firms for selection of agency for providing Catering Services at UP & TTI, Laxmisagar, Bhubaneswar for a period of one year. However, at present only 60 trainees are undergoing training at UP & TTI, BBSR. However the number of meals to be supplied depends upon the trainees present in the institution.
2. The Tender Document may be obtained.
 - (a) On payment of Rs. 525/- (Including GST@5%) (Rupees Five Hundred Twenty five) only between 10 AM to 5 PM on each working day from the office of the undersigned at the address given below.
 - (b) By sending a self addressed stamped (Rs. 80/-) envelope of size not less than 35 cm X 25 cm along-with a Demand Draft non A/c payee of Rs. 525/- (Rupees Five Hundred twenty five) only payable at S.B.I. Treasury Branch, Bhubaneswar drawn in favour of the DDO - II, Police Commissionerate, Bhubaneswar.
 - (c) By downloading from Govt. of Odisha website i.e. www.odisha.gov.in, www.bhubaneswarcuttackpolice.gov.in
3. The Tender documents shall be submitted in the office of the undersigned duly signed by the authorized signatory in each page and duly authenticated with seal as token of having read, understood and accepted the terms and condition of the contract. However in case of downloaded tender documents, a non A/C payee Demand Draft of Rs. 525/- (Rupees Five hundred twenty five) only payable at SBI, BBSR drawn in favour of DDO - II, Police Commissionerate, Bhubaneswar towards cost of Tender Document shall be enclosed. Bids submitted otherwise than in the manner prescribed in the Tender Document shall be rejected.
4. Tender calling authority has the right to accept or reject the Tender(s) at any stage without assigning any reason thereof.
5. Date of issue of Tender documents on 12.05.2020 At 10.00 AM.
6. Last date of issue of Tender document on 2.06.2020 up to 5.00 PM.
7. Last date for receipt of sealed Tender on 3.06.2020 up to 5.00 PM.
8. Date for opening of sealed Tenders / Technical Bids on 4.06.2020 at 11.30 AM at the office of the Dy. Commissioner of Police (Trg.), UP & TTI, Laxmisagar, Bhubaneswar.
9. The concerned bidders are required to depute their representatives to remain present during opening of the received Tenders / Technical Bids on 4.06.2020 at 11.30 AM at the office of the Dy. Commissioner of Police (Trg.), UP & TTI, Laxmisagar, Bhubaneswar.
10. The Tenders received after the stipulated date will not be taken into consideration and liable for rejection.
11. All disputes which may arise relating to tender are subject to judicial jurisdiction of the competent Court at Bhubaneswar only.


11/5/20
(BBSR/II)
Dy. Commissioner of Police (Trg.),
UP & Traffic Training Institute,
Bhubaneswar.

(Tender Calling Authority)

Tender Call Notice No. 1

Tender Document No. II

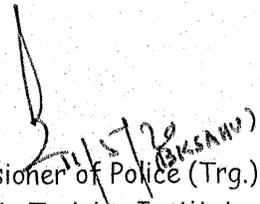
GENERAL CONDITIONS OF THE CONTRACT

1. The bidder must be a food license holder and shall have experience to run the mess with good reputation. The proof of experience in this field must be enclosed with the tender paper.
2. The tenders (also called bids), not submitted in prescribed format or in the prescribed manner, shall be rejected by the Tender Committee at the risk and responsibility of the bidder.
3. The caution money amounting to Rs. 1,00,000/- (Rupees One lakh) only for UP & TTI, Bhubaneswar will be deposited by the lowest bidder within seven days of publication of the result of the tender, failing which, second, third and other bidders will be given opportunity on priority basis.
4. The tender paper shall be accompanied by NSC or D.D / FDR / Bankers Cheque of Rs. 10000/- (Rupees Ten thousand) only towards E.M.D pledged in favour of Commissioner of Police, Bhubaneswar - Cuttack payable at Bhubaneswar.
5. If the selected bidder absconds / stops the mess without prior notice before 30 days citing any reason, his deposited caution money will be forfeited on the same day without giving any opportunity to the selected bidder / caterer. Simultaneously, the 2nd, 3rd like-wise bidder will be invited to take charge of the mess on the same day in the larger interest of the trainees as well as public justice.
6. In case the selected bidder will provide low quality (Bad) food in a day beyond expectation, the cost of the meal including breakfast, lunch and dinner in that day will be forfeited.
7. The electricity dues shall be paid by the bidders as per actual consumption.
8. The Tender papers shall be accompanied with GST registration certificate and up to date return filing proof.
9. Bidder shall have experience of minimum three years to run the mess with good reputation.
10. All the information as called for in the tender document should be submitted truly clearly, legibly, transparently, unambiguously and without the use of abbreviations.
11. All the crucial figures, like rates and amount should be written in figures followed by words in a bracket.
12. There shall be no over-writing in the tender document and other papers submitted. All the additions, alterations, deletions and cuttings should be initialed with rubber stamp (or seal) by the same person, who signs the tender document failing so, the tender will be rejected.
13. The rates quoted shall be valid for a period of one year counted from the date of signing of agreement by the L1 bidder.

14. Each page of this tender document should be signed by the bidder with seal as token of having read, understood and accepted the terms and conditions of this contract.
15. All the documents and papers submitted with the bid should be either in English or in Odia and shall be authenticated under the seal and signature of the bidder unless specified otherwise in the tender document.
16. The bidder may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.
17. All the information submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder.
18. No firm/agency without valid GST Registration number and PAN shall be eligible for submitting bids. Firms blacklisted shall also not be eligible for participating in the bid.
19. Copies of Valid Registration Certificates issued by competent Authorities under GST Acts and copy of PAN shall be enclosed to the Tender document. In no case other certificates issued by authorities in lieu of such certificates shall be accepted.
20. Copies of income Tax return, Audited Balance Sheets, P/L a/c and Trading a/c for the year 2017-18 along with copies of up to date GST returns for the said year need also be enclosed to the Tender document.
21. At the time of opening of Tender/Financial bid the bidder will have to satisfy the competent authority that he is not only authorized as per his Food Registration Certificate from the competent department to deal in the tendered items but he has also running a business in such items.
22. The bidder of Odisha will have to submit GST Clearance Certificate in prescribed form obtained from competent authority and the bidders from outside the state shall submit an undertaking in the form of an affidavit (in enclosed format) stating that they had no business in Odisha and had no liability under the Odisha GST Act, at the time of submission of Tender.
23. Earnest Money Deposit (EMD), if called for, shall either be in the form of Demand Draft/FDR/Banker's Cheque of a Scheduled Bank payable at Bhubaneswar or by pledging of NSC/FDR/Postal Shavings Pass Book, all in favour of Dy Commissioner of Police (Hqrs), Bhubaneswar - Cuttack, Bhubaneswar. EMD shall be returned immediately after the rejection of a bid. The DD/FDR/Banker's Cheque etc. shall be returned in original with or without reverse endorsement as required for the refund. EMD of the successful bidders shall be retained till the caution money is deposited.
24. This tender document has prescribed a two-bid format for submitting the offers. It contains the "Technical" and "Financial" bid formats. Both the bids shall be submitted in separate sealed covers identified as "Technical" or "Financial" bid after detaching their formats from this tender document. Both the sealed covers, the remaining part of this tender document including General Conditions of the Contract (Tender Document No. II), Special Conditions of Contract (Tender Document No. III), General Bid (Tender Document No. IV) and Technical specification of the items (Tender Document - V) and all other papers/documents should be put inside a bigger sealed cover and shall be delivered as per conditions published in the tender call notice. All the sealed cover shall have boldly written with the name of supplier/bidder, the tender call notice number and the last date for submission.

25. No document as required and mentioned in the General/Special conditions of contract shall be enclosed with the technical bid/Financial bid documents unless otherwise specifically mentioned there in. All required documents shall be enclosed to the General bid proforma duly authenticated and serially numbered and page marked. (Annexure - A)
26. The tenders or the bids can be sent by Regd. With AD post or courier as well. However, the authorities shall not be responsible for the postal and other delays in receipt of bids.
27. If the last date for receipt of the tender/bid turns out to be a holiday, it will automatically be extended to next working day.
28. The tender calling authority shall make arrangements in his office for issuing a written acknowledgement, under proper seal and signature of the filled in tenders, provided those are submitted on or before the due date. The acknowledgement shall be issued even if the Tenders are required to be dropped in a sealed box. The acknowledgement receipt shall mention, among others, the tender call notice number.
29. A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders. They will not participate in the discussions. Clarifications sought, if any may be provided by them.
30. All or any of the tenders (or bids) submitted can be rejected without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejections.
31. The Tenders/bids received in the prescribed time shall be opened by the tender committee at the prescribed date time and place. Any bid found incorrect or incomplete in any manner would be summarily rejected by the said committee.
32. The "Technical" bids shall be opened and scrutinized by the Technical Committee, only in those cases, where the bidders have been found to fulfill all the prescribed criteria and conditions of this tender document other than technical specifications of the items. Only quality items shall be accepted unless otherwise mentioned in special conditions of the contract.
33. All the items, failing to fulfill the prescribed technical specifications, shall be rejected. Decision of the Technical Committee in this respect shall be final and binding.
34. The bidder shall have to submit in separate paper mentioning complied or not complied against each column of the technical specification given in the tender document.
35. Notwithstanding an offered product meeting the prescribed technical specifications, it may be rejected. It may also be rejected if the bidder fails to successfully demonstrate its product before the Technical Committee.

36. "Financial bids" shall be opened only in those cases, where the bidder qualifies the eligibility criteria and the technical specification. All financial documents like Registration Certificate issued under GST and IT Acts, GST clearance Certificate, IT and GST returns, Audited Balance sheet, Trading a/c and P/L a/c shall be verified before opening of financial bids.
37. The purchase Committee shall discuss and deliberate on the past performance, experience in catering, financial strength etc. of the bidders / suppliers as recommended by the Technical Committee, besides the rates quoted by them and select the L-I bid in most transparent manner, taking into consideration the relevant provisions of OGFR and Circulars and notifications issued by the Government of Odisha from time to time, so as to ensure that the purchases are effected in most prudent and economical manner, without compromising the prescribed quality, from the most eligible bidder. The L1 bidder shall be selected basing on the rate of tiffin, Lunch and dinner altogether per day basis.
38. Financial negotiations with firms other than the lowest bidder shall not be held without obtaining the prior approval of the competent authority.
39. The authorities are not bound to accept the lowest financial bid.
40. All the transit risk shall be the responsibility of the supplier.
41. Failure to render catering service as per the approved technical specification of the items may lead to forfeiture of caution money /Performance security money deposit and blacklisting of the suppliers.
42. All the clarifications sought from the bidders / suppliers on technical specifications of the items or otherwise shall be promptly submitted in a transparent and unambiguous manner.
43. Terms & Conditions of the tender documents can't be negotiated for variation without obtaining prior approval of the competent authority.
44. Entire tender document, duly filled in, shall be treated as part of the contract agreement for supplies in case of the successful bidders and shall be submitted in original.
45. All the disputes shall be subjected to the jurisdiction of civil Courts situated at Bhubaneswar.
46. The supplier should give an undertaking that his/her firm has not been blacklisted till submission of tender documents.


Dy. Commissioner of Police (Trg.),
UP & Traffic Training Institute,
Bhubaneswar.

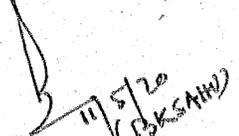
Seal & Signature of the bidder.

SPECIAL CONDITIONS OF THE CONTRACT

Tender Call Notice No. 1 Tender Document No. III

1. Bid Security (E.M.D): The tender document shall accompany with a Earnest Money Deposit (EMD) as mentioned earlier without which the tender shall be rejected. The Earnest Money Deposit should be made available in the form of DD/FDR/Banker's Cheque in a separate envelop not in the sealed covers of "Technical" and Financial" bids.
2. The bidder shall submit along with this tender document a list of names, complete addresses, Telephone/FAX numbers of the customers to whom he has/had provided catering service. (Annexure - B)
3. Performance Security: The successful bidder shall have to enter into an agreement depositing caution money of Rs. 1, 00, 000 /- (Rupees One Lakh) only at referred in General Conditions of the contract at Sl. No. 3 with the Tender Calling Authority for successful completion of catering service for a period of one year. The caution money will be returned thereafter if the bidder / supplier satisfactorily complete the agreement period.
4. Surprise visit of higher Officers at any time for inspection of the samples of cooked food items, quality and quantity of food served to the trainees/staff of UP & TTI, Bhubaneswar.
5. PAYMENT: No advance payment shall be made. 100% of the payment will be made after completion of one month of service and production of GST clearance/GST certificate. the payment shall be made in conformity to the provision of deduction of TDS as per IT & GST Act as applicable.
6. Bidder intending to participate in the tender is required to submit Odisha GST clearance certificate with validity upto the end of the previous month of filing the tender. The foreign companies/bidders from outside the state who intend to participate in the tender and who had not been registered under the OGST Act may be allowed to participate in the tender without having any GST clearance certificate subject to condition that they will submit undertakings in the form of an affidavit (Annexure - C) indicating there in that they are not registered under the GST Act as they had no business in the state and they had no liability under the Act.
7. Staff engaged by the successful bidder should be verified by local Police before deployment. Bidder will be held responsible for any theft, burglary, breach of security by staff engaged by him/her.
8. Successful Bidder shall enter into a contract agreement, on stamp papers on adequate denomination, with the undersigned.
9. Refusal to enter into contract after being selected may result in forfeiture of EMD.
10. Cost of repairs and maintenance of the furniture, fixtures and equipment, if any, during the contract period shall be made by the successful Bidder at his/her own

11. The bidder shall arrange all kitchen instruments, equipments, gas etc of his/her own cost.
12. The Bidder shall engage his/her staff for the work in the kitchen, for cooking and serving the food in the dining hall.
13. The successful bidder shall be personally responsible for supervision of the entire work and shall also assign the general supervision duty to a responsible employee who shall be designated as manager.
14. A list of names and addresses of the employees/staff appointed by the bidder shall be given to the tender calling authority. They shall follow the instructions given by the undersigned or any other Officer duly authorized by him for the purpose for enforcing the terms and conditions as per the contract.
15. The successful bidder shall provide suitable uniforms to the mess staff at his/her own cost. They all shall turn out clean/hygiene and smart. The bidder shall ensure that the staff employed by him/her is neatly dressed in proper uniform and is polite to the trainees/guests.
16. The cooks appointed/engaged by the bidder must be proficient in preparing Odisha Cuisine and running the mess.
17. The tender calling authority shall have no responsibility or obligation, legal or otherwise in respect of the affairs of such employees, including their appointment, conduct, termination, wages, terms and condition of the work etc. He /She shall be responsible for all liabilities in relation to the payment of minimum wages as per rule of the State Govt. No child labour shall be employed.
18. Smoking in kitchen and dining premises is strictly prohibited and staff of the successful bidder shall follow the prohibition order and also enforce it.
19. In case of any complaint of misbehavior or improper conduct on the part of the any employee or staff of the successful bidder, the bidder shall take immediate action against such employee.
20. The successful bidder shall be responsible for proper upkeep of the dining premises and for maintenance of proper hygiene, including in the kitchen, bathrooms, washing places and other adjoining areas used for mess purpose.
21. The successful bidder shall be fully responsible for the proper disposal of waste and garbage generated in and incidental to the operations of the mess. He / She shall also ensure that gratings are fixed in the washing areas / sinks to avoid blockages. Any blockages to the sewer lines has to be got rectified by the successful bidder at his / her own cost.


11/5/20
(K. B. S. A. H. W.)
Dy. Commissioner of Police (Trg.),
UP & Traffic Training Institute,
Bhubaneswar.

Seal & Signature of the bidder.

GENERAL BID FORM

Tender Call Notice No. 1
Tender Document No. IV

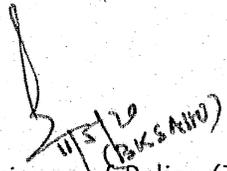
1. Name of the Firm :-
Full Address

Telephone No. and Fax No. :-

Mobile. Number :-

E-mail address:-

2. Legal Status of the Firm :-
3. Purpose for which you have submitted the bid :-
4. Name and address of the establishment in which your firm has rendered the catering service previously or provides the same currently (list/proof should be enclosed separately).
5. Have you submitted E.M.D. If yes, then mention the amount and its details ?
6. Have you submitted all the documents and papers called in the tender paper ?
7. If the answer to (6) above is no which of the documents / papers called for in the tender documents have not been enclosed. (Please enclose a list of such documents / papers). You may use separate sheet of paper for the above purpose.


11/5/20
(B.K.S.AHO)
Dy. Commissioner of Police (Trg.),
UP & Traffic Training Institute,
Bhubaneswar.

Seal & Signature of the bidder.

FORM OF AGREEMENT

This agreement is executed on this day of 2020 between the Dy. Commissioner of Police (Trg.), UP & TTI, Bhubaneswar (hereinafter called as 1st party)
AND

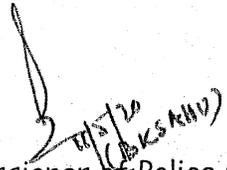
Sri, M/S
..... (hereinafter called as 2nd Party) represented for the purpose of providing catering service for Breakfast, Lunch and Dinner to the trainees at UP & TTI, Bhubaneswar.

And WHEREAS the 2nd party has accepted work order from the 1st party on the following terms and conditions hereinafter mentioned for providing catering service in the Training institution, are hereby agreed by both the parties.

1. That the agreement shall come into force from 2018 for a period of 12(Twelve) calendar months, after which the 1st party reserves the right to either go for a fresh tender or extend the term, as the case may be.
2. That the price of Rs.00 (Rupees) only all taxes, shall remain fixed for a period of 12 (twelve) calendar months. The approved menu is enclosed vide Annexure - A.
3. That, electricity charges, as per actual consumption, shall be paid by the 2nd party per month.
4. That, the 2nd party shall not close its catering service without prior permission of the 1st party and before the intended closure of operations. At least 2 (two) months advance notice in writing should be given by the 2nd party. In the event of unilateral closure of operation, the 1st party shall have the right to forfeit the security deposit and also to recover the cost towards damages and other incidental expenses, if any, from the 2nd party.
5. That, the 2nd party shall keep a record of total number of meals (Breakfast, Lunch, and Dinner) supplied during a month and submit the bill of the same at the end of each month.
6. That, upon receipt of the bill from the 2nd party, the 1st party shall make payment, as due, to the 2nd party by the 10th day of every subsequent month. No claim for interest in case of delayed payment shall be entertained by the 1st party. The payment is subject to the applicability of deduction of TDS as per IT & GST act. TDS shall be deducted as per provision of both the acts as applicable.
7. That the 2nd party shall produce GST registration certificate and proof of GST deposit return updates etc. at the end of each Quarter before the 1st party.
8. That all minor repairs, whether civil or electrical, including water supply, shall be made by the 2nd party for the entire 12 (twelve) month period.
9. The supply of Breakfast, Lunch and Dinner shall be made by the second party to the trainees in time (breakfast-from 08.30 AM to 09.30 AM, Lunch - 01.00 PM to 02.00 PM and Dinner from 08.30 PM to 09.30 PM)

10. That the food prepared and served by the 2nd party must be of standard quality and ingredients used should be fresh. Service of food shall be subject to verification by such personnel, as authorized by the 1st party for the purpose, at any point of time without prior notice. Sub-standard items, if found, will be brought to the notice of the 2nd party for immediate corrective action. If however, supply of sub-standard item persists over a period of time, as found and brought to notice of 2nd party, consequences may follow such as suitable deductions from payment, and may even include termination of contract on two months notice.
11. That the utensils, containers, cooking area, dining space and surroundings shall be kept hygienically clean by the 2nd party.
12. That, the agreement can be terminated by 1st party by giving two months advance notice to the 2nd party.
13. That, the 2nd party shall make arrangements for all required cooks, serving hands, utensils, crockery, cooking gas, refrigerator and other items as required.
14. Service of food through its personnel shall be the responsibility of the 2nd Party.
15. That, all disputes relating to this agreement are subject to the jurisdiction of the Courts at Bhubaneswar, but prior to approaching Court, the 2nd party can be called for negotiation to settle the disputes.
16. That, caution money amounting Rs. 1,00,000/- (Rupees One Lakh) only will be deposited by the lowest bidder (Caterer) within seven days of publication of the result of the tender failing which second, third and others will be given opportunity to be the suitable bidder/caterer.
17. If the caterer absconds / stops the mess without prior notice before 30 days, his deposited caution money will be forfeited.
18. In case the caterer will provide rough food in a day beyond expectation, the cost of the meal including lunch, dinner and breakfast in that day may be forfeited. The authority reserves rights in this regard, if any deviation comes to the notice.
19. The 2nd Party will make necessary arrangement for payment of minimum wages ESI and EPF of the employees which will be engaged in catering service. The 2nd party will be overall responsible for management of the employees engaged for the purpose. The 1st Party has no responsibility in this regard. Any damage/causality to the staff engaging 2nd party in the whole responsibility. 1st party has no liability in this matter.
20. All the terms and conditions find place in tender document No. 1 shall be a part of this agreement and binding on 2nd party.

IN WITNESS WHEREOF the parties to this agreement have signed and sealed this deed on the day, the month and year mentioned above
signature & seal of the First Party.


Dy. Commissioner of Police (Trg.),
UP & Traffic Training Institute,
Bhubaneswar.

Signature of Witness

- 1.
- 2.

Tender Call Notice No. 1
Tender Document No. V
Technical Specification of the Items

Sl. No.	Name of the items as per the Menu	Specifications	Remark	
			Yes	No
1.	Veg Upma	It should be of good quality Suji, Simiya and seasonal fresh vegetable.		
2.	Paratha, Puri	It should be of good quality Atta & Ghee		
3.	Buta Alu & Kakharu Curry, Matar Alu Ghuguni, Bhaja, Mixed Bhaja	Good quality of Buta Dal / Matar and Fresh Potato, Pumpkin with less spice and oil.		
4.	Sambar	Good quality Dal & seasonal fresh vegetables		
5.	Chakuli, Idly	Biri should good quality for Chakuli & Idly. Good quality of Rice for chakuli and Suji for Idly.		
6.	Bread, Egg, Banana, Sweet @ Rs5/(Rasagola)	Bread, Sweet & Banana must be of fresh and good quality. Egg should be boiled properly		
Sl. No.	Name of the items (veg. & non-veg.) as per the Menu	Specifications	Remark	
1.	Rice	It should be of good quality Rice		
2.	Dal(50 grams per head)	It should be of good quality Dal		
3.	Mixed Curry with Soyabean	It should be of seasonal fresh Vegetables & Soyabean(250 grams per head) with less spicy and oily		
4.	Khatta	It should be of Good quality fresh Mangoes/Khajur/Tomatoes.		
5.	Salad	It should be of fresh Carrot, onion, cucumber, tomato, green chili and curd.(100 grams mixture per head)		
6.	Saga	It should be of Good quality fresh saga		
7.	Dalma	It should be of good quality of Dal and seasonal fresh Vegetables with less spicy and oil.		
8.	Fish Curry (2 pcs, 200 gms.)	Fish should be of afresh (rohi/bhakura), Curry must be tasty with less oil and spice.		
9.	Paneer(100 grams) / Mushroom (100 gms)	Paneer/Mushroom should be fresh and of good quality. Curry must be tasty with less oil and spice.		
10.	Mixed Bhaja(100gms)	Must be good quality fresh Green vegetables		
11.	Chicken Curry (200 gms)	Chicken must be fresh and good quality. Curry must be tasty with less spice and oil.		
12.	Mutton Curry (150 gms), Alu 50(gms)	Mutton must be fresh and good quality. Curry must be tasty with less spice and oil.		
13.	Alu Potal/Curly Flower Curry	Alu & Potal should be fresh and curry must be tasty with less spicy and oil(Potal/Curly flower-100gms & Alu-100gms)		
14.	Pampada	Must be of good quality		
15.	Alu Chips	Alu must be of good quality		
16.	Sweet @ Rs. 10/- (Rasagola)	Must be of fresh and good quality		
Sl. No.	Name of the items for as per the Menu	Specifications	Remark	
1.	Roti	It should be of good quality Atta		
2.	Dalma	It should be of good quality Dal(50 gms) & seasonal fresh vegetables(200 gms) like kakharu, saru, Alu, Bigan & Kadali with less spice and oil		
3.	Chana Masala	It should be of good quality of Chana (50 gms.) Curry should be tasty with less spice and oil.		
4.	Tadka	It should be of good quality Tadaka with less spice & oil		
5.	Veg Santula	It should be of seasonal fresh vegetables (250 gms) like Papaya, Alu, Bigan, Kakharu, Kadali etc. with less oil & Spice		
6.	Fish Chhicheda	It should be of fresh good quality Fish and fresh vegetables(200 gms.)		
7.	Dal Fry	It should be of good quality Dal (150 gms.) with less spice & oil		

Dy. Commissioner of Police (Trg.),
UP & Traffic Training Institute,
Ruhansawan

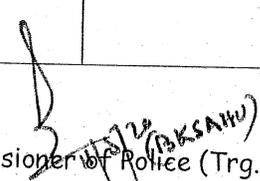
Tender Call Notice No. 1
Tender Document No. VI
 Technical Specification of the Items

Sl. No.	Name of the items for Breakfast as per the Menu	Whether the offered items fulfils the detail technical specifications, answer Yes/No only	Offered specifications and details of deviations if any
1.	Veg Upma, Matar Alu Ghuguni		
2.	Paratha, Bhaja		
3.	Puri, Buta Alu Kakharu Curry		
4.	Idly, Sambar		
5.	Paratha and Mixed bhaja		
6.	Chakuli and matar alu curry		
7.	Bread, Egg, Sweet(Rasagola) & Banana		
Sl.No.	Name of the items for Lunch (veg. & non-veg.) as per the Menu		
1.	Rice		
2.	Dal/Dalma		
3.	Mixed Curry with soyabean		
4.	Khatta		
5.	Salad		
6.	Fish Curry		
7.	Paneer / Mushroom		
8.	Alu Chips		
9.	Chicken Curry		
10.	Alu Potal/Curly Flower Curry		
11.	Egg Curry		
12.	Pampad		
13.	Saga		
14.	Mutton Curry		
15.	Sweet(Rasagola)		
Sl.No.	Name of the items for Dinner as per the Menu		
1.	Roti		
2.	Dalma		
3.	Chana Masala		
4.	Tadka		
5.	Veg Santula		
6.	Dal Fry		
7.	Fish Chhechheda		

Seal & Signature of the bidder.

-Weekly Menu-
Tender Call Notice No.1
Tender Document No.VII

DAYS	BREAKFAST	LUNCH	DINNER
Monday	Veg Upma, Alu Matar Ghuguni (Unlimited)	Rice, Dal, Alu Potola/Curly flower Curry & Khata. Salad (Unlimited)	Roti & Tadaka (Unlimited)
Tuesday	Paratha & Bhaja (Unlimited)	Rice, Dal, Alu Paneer Curry 150 gm (100 gm paneer) for Veg, Mixed vaja. Salad 2 nos Egg Curry for Non veg, Salad to all (Limited)	Roti & Dalma (Unlimited)
Wednesday	Puri, Buta Alu Kakharu Curry (Unlimited)	Rice, Dal, Mutton Curry (Mutton 150 grms Alu 50 gm) (for Non-veg.) Paneer / Mashroom (100 gms.) & Sweet (Rasagola) @ Rs. 10/- (for veg.) Salad for all (Limited)	Roti & Veg Santula (Unlimited)
Thursday	Idli & Sambar (Unlimited)	Rice, Dalma, Khata, Saga, Salad. 1 Piece Pampad (Unlimited)	Roti & Chhole Masala (Unlimited)
Friday	Parata and mixed Vaja (Unlimited)	Rice, Dal, Fish Curry (200 gm/2 pcs) (for Non-veg) Paneer 100 gm/Mushroom (for veg) (100 gms) Alu chips & Salad to all (Limited)	Roti & Fish Chhechheda for non-veg. And Dal Fry for Veg. (Unlimited)
Saturday	Chakuli & Matar Alu Curry (Unlimited)	Rice, Dal, Mixed Curry with Soyabin, Khatta & Salad, Pampad 1 pc (Unlimited)	Roti & Tadkaa (Unlimited)
Sunday	Bread - 06 Pcs & Banana - 02 Nos for all. Sweet - 01 No. @ Rs. 05/- (Rasagola) (Veg.) Boiled Egg - 01 No. (Non-veg.) (Limited)	Rice, Dal, Chicken Curry (200 gm) (for Non-veg) Paneer/Mushroom (for veg) (100 gms), Salad to all (Limited)	Roti & Dalma (Unlimited)


 Dy. Commissioner of Police (Trg.),
 UP & Traffic Training Institute,
 Bhubaneswar

Seal & Signature of the bidder.

-Sd-
Sri R. Mahlik
OT&AS
Accounts Officer

-Sd-
Sri J.B. Sethi
ACP (Security)
S. S. R. R. R. S. D.

-Sd-
Sri H.N. Mohapatra
OAPS-I, Addl D.C.P.
C. M. D. O. T. T.

-Sd-
Sri B.K. Sahu
DCP (Trg.)
U. P. T. T. T.

FINANCIAL BID FORMAT

Tender Call Notice No.
Tender Document No. VIII
BOQ FOR SELECTION OF CATERER
For UP & TTI, Bhubaneswar.

Part - I

1. Name and address of the Bidder :-
2. Whether a caterer/supplier/hotelier having food license certificate :-
3. State in which business run :-
4. State from which material would be delivered if found successful in the bid :-
5. GST Registration Number :-
6. PAN :-
7. Service Tax Registration Number :-
8. Whether the above Registration Certificates are valid/suspended/cancelled at the time of filling tender :-
9. Whether up to date returns under all Acts filed :-

Part - II

Sl. No.	Description of Items	Price in INR	Tax			Others if any	Total
			I GST	O GST	C GST		
1.	Unit price of Tiffin per day						
2.	Unit price of launch per day						
3.	Unit price of Dinner per day						
		Grand Total					

Total amount per day in INR

In figure :-

Signature and seal of the
bidder/supplier/caterer.

Checklist of documents to be enclosed to
General bid Form
(Reference Sl. No. 25 of General Conditions of contract)

Sl. No.	Nature and Type of document	Whether enclosed (with page reference)	
		3	
1	2	Yes/No	Page Ref
I	Proof of food license certificate by the competent authority (i.e. Certificate issued by authorized department/health department)		
II	Valid Registration certificate issued under GST and Income Tax Acts by competent Authorities.		
III	IT Returns, Annual GST Returns, Balance Sheet, P/L a/c and trading a/c (All document mentioned above must relate to the previous year i.e. 2018-19) and PAN Card.		
IV	a. GST Clearance certificate up to Jan - 2020 in case of registered suppliers of Odisha. b. Affidavit in prescribed format by the suppliers of outside Odisha declaring that they had no business in Odisha nor they had any OGST liability (Annexure - C)		
V	EMD of Rs. 10,000/- in shape of BD/BC/NSC/FDR/Postal savings Pass Book.		
VI	Technical bid (i.e. Tender Document No. V) and Financial bid (i.e. Tender Document No. VIII) should be separately sealed in two covers and over them it should be clearly mentioned as Technical / Financial Bid with name of the firm and Signature of the Bidder.		
VII	Proof of past performance regarding supply of tendered item to Government organization/PSUs i.e. copies of supply order/sale invoice (as per Annexure - "B" in line with special condition of Contract Sl. No. 2)		
VIII	Undertaking towards non-blacklisting of the firm/company.		

Signature & seal of the bidder

ANNEXURE - B

Checklist of documents to be submitted with Bid form
(as per special Conditions of Contract)

Sl. No.	Reference Sl. Of Special condition of contract	Nature and Type of document	Whether enclosed	
1	2	3	4	
			Yes / No	Page Ref.
1	6	List of names, complete address, Telephone numbers of customers to whom the tendered item had been supplied during last 3 years.		

Signature & seal of the bidder

PROFORMA FOR SUBMISSION OF AFFIDAVIT IN RUPEES OF TEN OF INDIA NON
 JUDICIAL STAMP PAPER BY THE FIRMS WHO ARE NOT REGISTERED UNDER
 ODISHA GST ACT

I _____, Aged _____ about _____ years son of
 Sri _____, the Proprietor _____ of
 M/S _____ do hereby solemnly affirm and declares as under:

1. That I am the deponent of this affidavit.
2. That I do hereby declares that I had not been registered under the Odisha GST Act and have not started any business in the State of Odisha till the submission of tender document & we had no liability under the Odisha GST Act..
3. That I swear this affidavit to be produced before the concerned authority for future reference and record.
4. That the facts stated above are true to the best of my knowledge and belief and nothing has been concealed thereon.

Identified

Advocate

Deponent

The above named deponent being identified by Shri _____
 Advocate _____ solemnly affirm and states before me that
 the contents of this affidavit are true to the best of his knowledge.

Dt.

Notary : _____

(With Seal Stamp)